

Tennessee Department of Human Services  
Division of Family Assistance  
Field Management Director 2 (FMD2)

The Tennessee Department of Human Services is announcing a vacancy for a Field Management Director 2 position. The vacancy is within the Division of Family Assistance and is responsible for oversight and leadership in the Department's District 5 for approximately 200 professional and support level positions in twenty (20) counties, to include: Benton; Cheatham; Decatur; Dickson; Giles; Hardin; Henderson; Henry; Hickman; Houston; Humphreys; Lawrence; Lewis; Marshall; Maury; Montgomery; Perry; Robertson; Stewart; Wayne. The FMD2 reports to the Director of Field Operations, Family Assistance, and is responsible for all aspects of field operations. This includes administrative responsibilities ranging from matters involving grounds/facilities to a human resources component. The primary responsibilities center on the administration of the division's two major programs: Families First (TANF) and the Supplemental Nutrition Assistance Program (SNAP).

A candidate must possess strength in strategic thinking, staff coaching/development, program administration, and process design/implementation. This position serves a rural district and understanding this cultural element is a must. The Department is seeking a candidate with a proven ability to forge strong relationships with both staff and community partners. The FMD2 must maintain a focus on continuous quality improvement, be performance driven, provide rapid response problem solving, and manage staff relationships in such a way as to promote individual and professional growth amongst the team.

To be eligible to apply for this position an applicant:

- Must possess a Bachelor's degree in a social sciences field such as social work, psychology, public administration, etc. However, a Master's degree in the same field is preferred.
  - Substitution of Experience for Education: Any teaching or training experience, or any remaining professional experience may be substituted for the required education, on a year-for-year basis, to a maximum of four years.
- Must be able to demonstrate the ability to foster teamwork and progress toward a stated vision with a large scale workforce.
- Must have exceptional written and verbal skills, including presentation and public speaking skills
- Must possess a strong emotional intelligence that aids in successful interpersonal/professional relationship.

**Eligible applicants may send resumes to [Janice.L.Brown@TN.gov](mailto:Janice.L.Brown@TN.gov) for consideration and must be received by close of business on May 21, 2015.**

***Pursuant to the State of Tennessee's policy of nondiscrimination, The State of Tennessee Department of Human Services does not discriminate based on race, sex, religion, color, creed, pregnancy, national or***

***ethnic origin, age, disability, or military services in its policies, or in the admission or access to, or treatment or employment in, its programs, services or activities.***

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